



## FARMINGTON PUBLIC LIBRARY

### Acceptable Behavior Policy

Approved by Library Advisory Board February 2020

Next review February 2022

Managed by Library Security Officer, Library Director, and/or their designee

#### 1. GENERAL PRINCIPLES

- a. **Definition** - These rules apply to everyone using the Library. The term "Library" shall, unless stated otherwise, mean all parts of the Farmington Public Library and Branch locations including, without limitation, the entrance structures of the Library and parking lots. The term "Library Premises" is defined as the building structure, the surrounding grounds, and the parking lots located on the surrounding grounds of the Library. These rules may be enforced by suspending library privileges of a violator in accordance of Resolution No. 98-924.
- b. **Intervention** - Library Security or Manager will intervene to prohibit any of the activities or behaviors listed below. Violators will either be asked to stop such activity immediately or to leave the Library premises. If asked to stop and the activity/behavior continues, the violator will be instructed to leave the library for the balance of that calendar day (expulsion as defined in Resolution No. 98-924). The Manager or Library Security may suspend a person's privilege to attend or use the library for a period of up to one year as per Resolution No. 98-924 Section 2 for further violations. All violations resulting in suspension/expulsion will be recorded by Library Security. Any criminal activity will be reported to the Police Department and will result in an automatic suspension for one year.
- c. **Violations** - If a Library user chooses not to follow the Library Rules of Conduct, that user will be asked to leave the Library premises. Police will be called if the user refuses to leave.
- d. **Review Period** - This policy will be reviewed by the Farmington Public Library Advisory Board every two years.

#### 2. LIBRARY RULES OF CONDUCT

- a. **Theft** - No person may steal, damage or alter any Library equipment or property (with the exception of normal wear and tear), including, without limitation, computer equipment, systems, software or programs.



- b. **Tobacco** - No person may use any tobacco product or tobacco substitute inside the Library building. This includes but is not limited to e-cigarettes.
- c. **Harassment** - No person may harass any other person on the Library premises.
- d. **Dress** - A person may be asked to leave the Library if he or she is dressed in a manner that might offend others using the facility
- e. **Indecent Exposure** - No person may indecently expose themselves as that term is defined by Municipal City Code 18-6-2 while on Library premises.
- f. **Vehicles**
  - i. **Non-motorized** - No person may ride a skateboard, wear or use rollerblades or rollerskates in or on the Library premises. Bicycles must remain outside the Library and bike racks are provided for bicycles and scooters.
  - ii. **Motorized** - No person may park a vehicle on the Library's property in violation of designated parking areas or in any other area that would impede the flow of traffic, pickup and delivery services, or Library parking.
- g. **Weapons** - No person may bring a weapon (as defined in Municipal City Code 18-5-41) into or possess a weapon in the Library. Police officers may carry service weapons in accordance with their department's policies.
- h. **Substances** - No person may bring into, sell, or possess alcoholic beverages or illegal drugs, in or on the Library premises.
- i. **Operating hours** - No person may be in the Library without the permission of an authorized Library employee before or after Library operating hours.
- j. **Food and Drink** - Capped, bottled water is permitted in the Library. All other foods and drinks are restricted to the Vending Café located in the lobby.
- k. **Solicitation** - No person may solicit donations, sell items or panhandle, which activities are defined as approaching citizens with items for sale, or pleas for donations.
- l. **Propaganda** - No person may distribute or post printed materials or literature anywhere in or on Library premises without prior Library approval.



- m. Unattended Children** - Refer to the Farmington Public Library's *Guardian Responsibility Policy*.
- n. Sleep** - No person over the age of six years may lie down, doze, or sleep in or on the Library premises.
- o. Disruptions** - No person may disturb other patrons or employees of the Library in a way that disrupts their work or their use of the Library. This includes the use of any sound or noise producing devices that may be audible to others. This rule will be enforced only if the person creating the disturbance continues the behavior after he/she has been asked to stop by the person being disturbed or by a Library employee.
- p. Materials**
  - i. Check Out** - No person may remove Library materials without properly checking them out.
  - ii. Return** - No person may keep Library materials past their due date as defined in Municipal City Code 16-4-3.
- q. Library Card** - No person may fraudulently use a library card.
- r. Internet** - No person may abuse the Farmington Public Library Computer and Internet Policy usage policy.
- s. Animals** - Excluding special Library programs, no person may carry, lead, or bring an animal into the Library, or cause an animal to enter the Library, with the exception of properly identified service animals under the control of their owners.
- t. Personal Belongings** – The Farmington Public Library is not responsible for personal belongings.